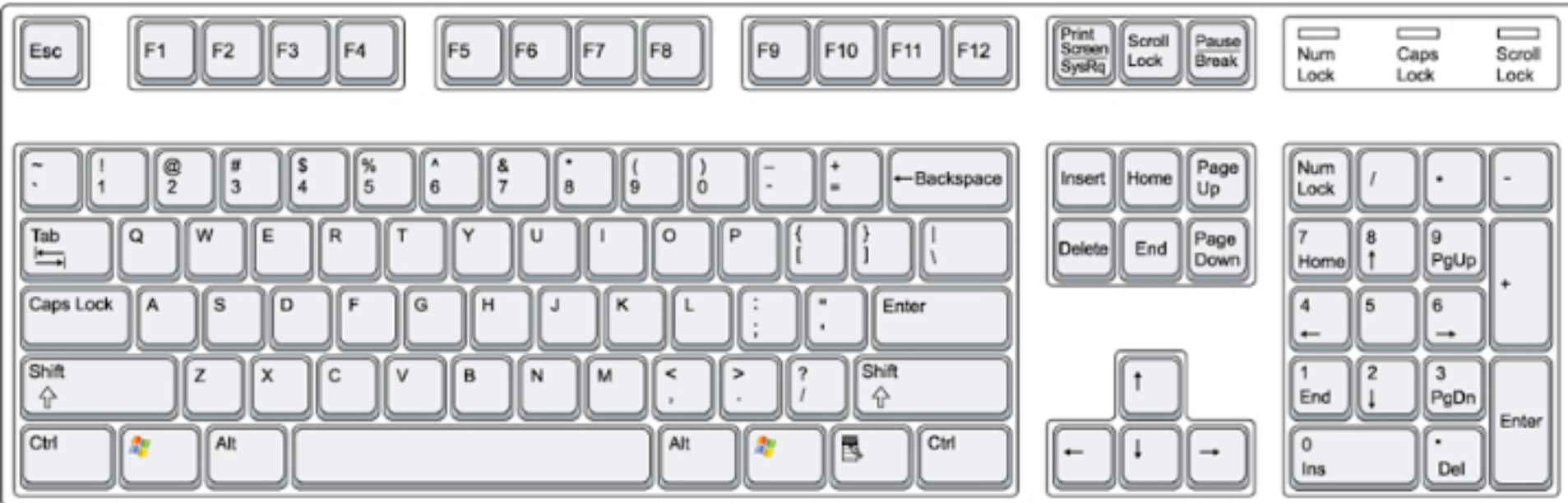


STANDARD UK COMPUTER KEYBOARD



Note: the keys may be labelled differently (or not at all) but they will usually be in these positions. (Some keyboards have @ and " swapped, though.) Your keyboard may not have all these keys. **The space bar is the long blank one at the bottom.**

Both "Enter" keys do the same as each other, as do both "Shift" keys and both "Ctrl" keys - use whichever is more convenient.

To use any of the upper symbols on the keys, you need to hold down a "Shift" key while pressing the key in question.

Most people use "Backspace" to delete mistakes rather than "Delete", but you can use either. They're not quite the same: "backspace" deletes the character to the left, while "delete" deletes the character to the right.

You are unlikely to ever need the F keys on the top row.

The main "Enter" key is more likely to be this shape:

